



Circular 01/2022

Date 16 May 2022

NOTICE TO ALL ORGANIC IMPORTERS, FIRST CONSIGNEES, EXPORTERS AND ORGANIC CONTROL BODIES

This Notice is further to the previous Department Notices of 20th May 2021 and 20th July 2021 referring to third country imports of organic products.

The following list of European legislation governs organic imports and is in effect since 1 January 2022. This is a non-exhaustive list and is intended as a guide only.

Council Regulation [2017/625](#) (OCR: Official Controls Regulation on food and feed)

Council Regulation [2018/848](#) (Organic Basic Act)

Organic import legislation

Commission Implementing Regulation (EU) [2021/2307](#) – Rules on documents and notification

Commission Implementing Regulation (EU) [2021/2325](#) – Recognised control authorities and third countries

Commission Delegated Regulation(EU) [2021/2305](#) – Cases where organic products are exempt from BCP controls

Commission Delegated Regulation(EU) [2021/2306](#) – Official controls on organic imports

As a consequence of organic legislative updates and other recent developments, the Department of Agriculture, Food and the Marine (DAFM) as the Competent Authority wishes to advise importers and first consignees of the following updates:

1. Third Country Imports Advance Notification

Advance notice of all imports of organic products from third countries must be submitted to DAFM via the Import Notification Inspection System (INIS) Portal from 1 June 2022. Portal Link [SSO-AUTH-INTERMEDIARY \(agriculture.gov.ie\)](#). The operator responsible for a consignment will have to register their details on the INIS Portal. Information on the registration process can be found at [gov.ie - Register to Import or Export \(www.gov.ie\)](#). The operator responsible for a consignment shall give prior notification **at least one working day** before the expected arrival of the consignment, as set out in Article 1 of Commission Implementing Regulation 2019/1013.

Control requirements for import of plants, plant products, livestock products and foodstuffs comprising of plant and/or livestock products, animal feedingstuffs, compound feedingstuffs and feed materials from third countries are set out in Chapter VII of the Commission Regulation 2018/848. The importer shall in due time, inform the control body or control authority of each consignment to be imported to the European Community.

Notifications **MUST** contain the following information:

- Certificate of Inspection (COI) number
- If travelling by ship, is it in a mixed container (Full container/Part)
- Expected date & time of arrival
- Port of Entry/Border Control Post

All Importers should be aware that all third country consignments may be red routed through Customs for inspection by DAFM staff and potential sampling. If your consignment is 'red routed' you will be notified of same in advance. Your COI will not be verified by DAFM on TRACES until such time as the inspection has been completed and all results are clear of any irregularities.

In addition, the following documentation should be uploaded on both the TRACES portal and on the INIS Portal for each COI:

- a) The results of analyses or tests carried out on the samples taken, and all other supporting documents such as the travel plan where relevant.
- b) Commercial transport documents such as bill of lading, invoices and packaging list.

Failure to adhere to the above specified criteria of advance notification may result in delays in the verification of the COI on TRACES, which may in turn result in delays in the clearance of the import consignment.

If you are not already registered to use the INIS Import Portal, please fill in the form on pages 5 to 8 of this circular and send to brexitregistration@agriculture.gov.ie

2. COI-CHED link

Effective from 9 May 2022, the COI-CHED link is activated on TRACES.

This means that in order for a CHED to be cleared, the COI must be validated beforehand, as appropriate. Therefore, it is important that all COI information submitted is accurate and timely, in order to facilitate efficient processing of COI and CHED documentation.

3. Customs Declaration for Organic Imports

Importers/First Consignees are obliged to declare whether or not such imports are organic on the customs declaration on Revenue's Automated Import System (AIS). This is done by declaring the code C644 for organic products or the code Y929 for non-organic products. It is important to note that only one of these codes can be declared in a single customs declaration. If both codes are declared on an item, the declaration will be rejected. If an operator declares C644 on the customs declaration for a consignment that consignment must have a corresponding Certificate of Inspection.

It is important that the net weight on the Certificate of Inspection (COI), Common Health Entry Document (CHED) and customs declaration all match. If there are discrepancies a consignment may not be cleared.

4. Additional Controls on Imported Organic Products from certain Third Countries

In addition, please also be aware that there are additional control requirements on products imported from certain non-EU countries. Details of these additional controls can be found here:

https://ec.europa.eu/info/food-farming-fisheries/farming/organic-farming/trade_en

5. Border Control Posts

In accordance with the Official Controls Regulation No. 625 of 2017, all organic products from third countries (including GB) must be imported through a designated Border Control Post (BCP). Each BCP is designated for importation of specific categories of products.

Dublin Port, Dublin Airport, Shannon Airport and Rosslare EuroPort are the Border Control Posts designated for importation of animals, products of animal origin, composite products, germinal products, animal by-products, hay and straw.

Dublin Port, Dublin Airport and Rosslare EuroPort are also Border Control Posts designated for importation of goods of non-animal origin e.g. plants and plant products.

This rule also applies to organic animal feed imports from GB.

6. Organic Exports to Great Britain

The UK Government recently announced that proposed organic import controls into GB, in addition to other proposed import controls, will be delayed until late 2023. This means that the requirement for organic COIs from the EU is waived until then.

Any queries regarding same please contact:

Organic Unit, Department of Agriculture, Food and the Marine, Johnstown Castle Estate, Wexford

Tel: 053-9163425

email: OrganicImports@agriculture.gov.ie

Kevin McGeever

Seamus Barron

Kevin McGeever

Seamus Barron

Assistant Principal Officer

Agricultural Inspector

COMPANY THIRD COUNTRY IMPORT/EXPORT REGISTRATION FORM

PART 1 – COMMODITY DETAILS

PLEASE INDICATE WHAT YOU INTEND TO DO:

<p>I intend to: Import goods from the UK Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Please select all that apply:</p> <p><input type="checkbox"/> Regulated Plant & Plant Products</p> <p><input type="checkbox"/> Forestry Plants, Wood & Wood Products</p> <p><input type="checkbox"/> Live Animals (including live fish)</p> <p><input type="checkbox"/> Products of Animal Origin (including fish)</p> <p><input type="checkbox"/> Animal by-products</p> <p><input type="checkbox"/> Hay & Straw</p> <p><input type="checkbox"/> Germinal Products</p> <p><input type="checkbox"/> Farm Machinery</p> <p><input type="checkbox"/> Food of non-animal origin subject to increased pesticide residue controls</p> <p><input type="checkbox"/> Animal Feedstuffs</p> <p><input type="checkbox"/> Organic Products</p> <p><input type="checkbox"/> Other (please specify) _____ _____ _____</p>	<p>I intend to: Export goods to the UK Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Please select all that apply:</p> <p><input type="checkbox"/> Regulated Plant & Plant Products</p> <p><input type="checkbox"/> Forestry Plants, Wood & Wood Products</p> <p><input type="checkbox"/> Live Animals- please select from below:</p> <p style="margin-left: 20px;"><input type="checkbox"/> Horses</p> <p style="margin-left: 20px;"><input type="checkbox"/> Commercial Pets</p> <p style="margin-left: 20px;"><input type="checkbox"/> Bovine</p> <p style="margin-left: 20px;"><input type="checkbox"/> Ovine</p> <p style="margin-left: 20px;"><input type="checkbox"/> Caprine</p> <p style="margin-left: 20px;"><input type="checkbox"/> Poultry</p> <p style="margin-left: 20px;"><input type="checkbox"/> Pigs</p> <p><input type="checkbox"/> Products of Animal Origin:</p> <p style="margin-left: 20px;"><input type="checkbox"/> Meat</p> <p style="margin-left: 20px;"><input type="checkbox"/> Dairy</p> <p style="margin-left: 20px;"><input type="checkbox"/> Honey</p> <p style="margin-left: 20px;"><input type="checkbox"/> Eggs</p> <p><input type="checkbox"/> Animal by-products</p> <p><input type="checkbox"/> Hay & Straw</p> <p><input type="checkbox"/> Germinal Products</p> <p><input type="checkbox"/> Farm Machinery</p> <p><input type="checkbox"/> Food of non-animal origin subject to increased pesticide residue controls</p> <p><input type="checkbox"/> Animal Feedstuffs</p>
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	<input type="checkbox"/> Organic Products <input type="checkbox"/> Other (please specify) _____ _____
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For more detail on any of the commodities listed above please consult our website.

IF YOU ARE *IMPORTING*, PLEASE INDICATE FROM WHICH DESTINATION:

☐ UK (Excluding Northern Ireland) ☐ REST OF THE WORLD ☐ BOTH

IF YOU ARE *EXPORTING*, PLEASE INDICATE TO WHICH DESTINATION:

☐ UK (Excluding Northern Ireland) ☐ REST OF THE WORLD ☐ BOTH

Part 2 – CONTACT DETAILS

This should only be completed if you are a Company.. If you are an individual Customer please download and complete the Customer Third Country Registration Form on our website.

Have you ever been registered with the Department of Agriculture, Food and the Marine

☐ YES ☐ NO

* VAT No:	And/Or * COMPANY IDENTIFIER:
* COMPANY NAME:	
TRADING NAME:	
* NATIONALITY:	* LANGUAGE
*CONTACT NAME(Individual responsible for operational process):	
* POSTAL ADDRESS	
* EIRCODE:	
BUSINESS ADDRESS (if different)	
EIRCODE:	
TELEPHONE:	MOBILE:

* EMAIL ADDRESS _____	FAX NO: _____		
Signature: _____	Date: _____		
<i>Any fields denoted by an asterisk are mandatory and must be completed</i>			
Return to: _____ Business Area: _____			
<p>For Official Use Only – To be completed by DAFM Business Area</p> <p>Select Farmer Status (for statistical purposes) Full Time: <input type="checkbox"/> Part time: <input type="checkbox"/> Non Farmer <input type="checkbox"/></p> <p>Business Role: _____ Business ID: _____ *Start date: _____</p> <p>Is this Company to be set up as Accounts Payable <input type="checkbox"/> Accounts Receivable <input type="checkbox"/> or both <input type="checkbox"/>?</p> <p>Tax Clearance details: Access Code and TRN verified? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Liability for RCT established? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Liability for PSWT established?: Yes <input type="checkbox"/> No <input type="checkbox"/></p> <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 50%; vertical-align: top;"> Prepared by: Business Area: Grade: Phone No : Date: </td> <td style="width: 50%; vertical-align: top;"> Approved by: Business Area: Grade: Phone No: Date: </td> </tr> </table>		Prepared by: Business Area: Grade: Phone No : Date:	Approved by: Business Area: Grade: Phone No: Date:
Prepared by: Business Area: Grade: Phone No : Date:	Approved by: Business Area: Grade: Phone No: Date:		
For CCS Administration Use _____ Date _____			

Data Protection Notice

1. The personal data sought from you is required for the purpose of entering your details onto the DAFM Corporate Customer System (CCS). Failure to provide all the personal data required to facilitate the entering of your details onto CCS will result in DAFM being unable to conduct business with you.

2. For customers supplying the Department, the legal basis for processing the personal data is Article 6(1) (b) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (the General Data Protection Regulation) i.e. processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract. For customers paying the Department, the legal basis for processing is Article 6(1)(c) of the same Regulation i.e. processing is necessary for compliance with a legal obligation to which the controller is subject.

3. Data provision being statutory or contractual obligation: The data provided for this purpose is being requested under a contractual obligation in cases where DAFM issue payments or as being necessary to the collection of rates, tolls or other charges imposed under any Act or Statutory Instrument administered by the Minister for Agriculture, Food and the Marine

4. Information provided on this form will be shared with other Business Areas within the Department for the purposes of facilitating and processing payments or collecting charges in a timely and efficient manner. DAFM is also obliged by law to provide data on request to the Central Statistics Office under Section 30 of the Statistics Act 1993, to the Department of Employment Affairs and Social Protection (DEASP) under Section 262 of the Social Welfare Consolidation Act 2005 (as amended), to the Revenue Commissioners under the Taxes Consolidation Act 1997 and S.I. 273 of 2011 Returns of Payments (Government Departments and Other Bodies) Regulations 2011, to An Garda Síochána and other bodies in accordance with current data protection legislation.

5. The data submitted will be retained by DAFM only as long as there is a business need to do so in line with the purposes for which it was collected. It will then be marked for destruction and will be destroyed in line with internal guidelines or guidelines for destruction received from the National Archives Office or associated permissions received from them.

6. Each sole trader has data protection rights, which have been further enhanced by the introduction of the General Data Protection Regulation (GDPR) effective from 25 May 2018. These rights, where applicable, are:

- A right to access, rectify or erase their personal data
- A right to restriction of processing
- A right to object or withdraw consent to processing
- A right to data portability
- A right to make a complaint to the Data Protection Commissioners Office
<https://www.dataprotection.ie>

Further information is available here - www.agriculture.gov.ie/dataprotection/

7. The Data Controller for the collection and processing of all personal data in the Department of Agriculture, Food and the Marine is the Minister for DAFM as a legal entity.

8. The Data Protection Officer can be contacted in relation to any of your rights outline as above:
Data Protection Officer, Data Protection Unit, Corporate Affairs, Department of Agriculture, Food and the Marine, Pavilion A, Grattan Business Park, Dublin Road, Portlaoise, Co. Laois. R32 K857.
Email: dataprotectionofficer@agriculture.gov.ie

9. Technical information on the cookies used on our Department's website is available at the following link:
<https://www.agriculture.gov.ie/legalnotices/privacy/>