



# ORGANIC TRUST CLG

## Initial Application Form - Aquaculture

Official Use Only	
Applicant No	
Date Application Received	
Fee Paid	

Company/Trading Name <i>(The Name to Appear on licence/Certificate)</i>	
Applicant/Contact Name <i>(responsible person)</i>	
Position or Job Title	
Postal Address	
Postal Code (if applicable)	
Telephone No	
Mobile No	
Fax No	
Email Address	
Website	
Address of Production Site(s)	
Your Business Type?	Sole Trader <input type="checkbox"/> Partnership <input type="checkbox"/> Unlimited Company <input type="checkbox"/> Limited Company <input type="checkbox"/>
Have you ever been certified by another Organic Certification Body?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, please give the name of the Organic Certification Body?	
Date of last inspection? <i>(please supply your most recent contract/licence)</i>	
Are you transferring from another Organic Certification Body? <i>(Transfers are only accepted at annual renewal date)</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, please state the reason(s) for transferring to the Organic Trust CLG.	
Please give brief details on activities you were certified by the above Organic Certification Body	

Did your previous Certification lapse?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Please state reason(s)			
Did the previous Organic Certification Body revoke your licence?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Please state reason(s) why your licence was revoked			
Please indicate what activity is involved in your business			
Fish Farm	<input type="checkbox"/>	Seaweed	<input type="checkbox"/>
Molluscs	<input type="checkbox"/>	Other	<input type="checkbox"/>
<b>Fish Farm</b>			
What species of fish do you farm?			
Are you converting an existing conventional unit?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Estimated Annual Harvest (kg)?			
Current stocking rate?			
Maximum Biomass Period?			
Is this a closed recirculation facility (land based)?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Proposed source of stocking juveniles?			
Detail proposed source of feed			
Area covered by production units?			
Proximity to nearest conventional production unit?			
Area of production units? (Ha and Aqua-m <sup>2</sup> )			
<b>Seaweed</b>			
List Varieties of seaweed to be harvested			
Wild Seaweed	<input type="checkbox"/>	Cultivated Seaweed	<input type="checkbox"/>
Describe Harvesting Method			
Initial Biomass Estimate?			
Estimated Annual Harvesting by Variety? (kg wet weight)			

Describe any further processing (post harvest)	
Estimated area covered by seaweed beds (Ha and Aqua-m <sup>2</sup> )	
<b>Molluscs</b>	
Species of Mollusc?	
Is this a locally grown species?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Proposed source of seed?	
Are you converting an existing conventional unit?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Detail Production method	
Maximum Biomass Period?	
Describe Harvesting Method	
Estimated Annual Harvest (kg)?	
Stocking rate? (kg mollusc per meter rope)	
Proximity to nearest conventional production unit?	
Area of production units? (Ha and Aqua-m <sup>2</sup> )	
<b>Other Production</b>	
Please detail proposal for consideration	

**Quality, Hygiene and Documentation System**

Are you certified to any independent Quality System(s)? Yes  No

If yes, give details  
(please supply a copy of your current certificate)


Briefly describe your Document and Quality Systems  
(i.e. Harvest Book etc. – please supply blank examples of documents referred to)


Please detail Hygiene Practices Related to the Process


**Chemical Input**

*In the table below please list **all** chemicals used in the process and their function e.g. cleaning chemicals, anti-fouling chemicals etc. Please attach technical specifications for all chemicals listed.*

Chemical	Function	Spec Attached?
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

## Declaration/Contract

- I/we have full management control of all land and enterprises detailed in this application.
- To the best of my/our knowledge, all information supplied in this application is accurate and complete.
- I/we accept the right of the Organic Trust CLG to refuse any application (following a review of the application documentation) or to refuse certification.
- I/we accept that this application may not be accepted as a single application (depending on the information submitted regarding the entity/ies to be inspected & certified). Therefore, I/we agree to comply with the requirements for certification and to supply any additional information which may be required for evaluation purposes.
- I/we accept that this application will be considered together with all the other applications that I/we make including production & processing applications.
- In instances where organic licences are held with Organic Certification Bodies other than the Organic Trust CLG, the Organic Trust CLG must have access to such entities.
- I/we accept that the Organic Trust CLG reserves the right to obtain copies of file information relating to any previously held organic or in-conversion licence(s) from the appropriate Organic Certification Body or Bodies, including a copy of the most recently issued licence.
- In the case where the control authority or control body of this operation changes, I/we undertake the transmission of the control files to the subsequent control authority or control body.
- I/we accept that exchange of information between the Organic Trust CLG and any other relevant Organic Certification Body is a mandatory requirement. This includes instances where part of the operation is sub-contracted to another operator which is certified by an Organic Certification Body other than the Organic Trust CLG.
- I/we have read and understood the Organic Food & Farming Standards in Ireland, Edition 2.
- I/we agree from date of application to perform the operations in accordance with these standards and any future amendments.
- I/we agree to notify the Organic Trust CLG of any changes to the holding and activities outlined in this application, and any changes to the contents outlined in this application.
- I/we agree where the operation is withdrawn from the control system, to inform without delay the Organic Trust CLG and the relevant competent authority.
- I/we agree where the operation is withdrawn from the control system, that the control file is kept for a period of at least five years.
- I/we agree to ensure that all staff involved in the operation are trained in the specifics of the prevailing organic standards.
- I/we agree to submit the said operation including any operations carried out by a subcontractor to inspections & spot checks by officials of the relevant competent authority and the Organic Trust CLG.
- I/we agree to abide by any conditions or sanctions imposed on my/our operation by the Organic Trust CLG, and the relevant competent authority.
- I/we accept that withdrawal of the licence in one area (e.g. production) may also result in withdrawal of the licence in all licensed areas (e.g. processing), even if these are separate legal entities.
- If the Organic Trust CLG should rescind my/our licence, we undertake to inform our buyers in writing that my/our licence has been withdrawn in order to ensure that the indications referring to the organic production method are removed from this production and will specify the period (if appropriate) of any such withdrawal in accordance with clause 1.04.36 of the Organic Food & Farming Standards in Ireland, Edition 2.
- I/we undertake not to sell any product labelled as 'organic' until organic status has been awarded by Organic Trust CLG.
- I/we recognise that the Organic Trust Symbol is the sole property of the Organic Trust CLG
- I/we agree to inform the Organic Trust CLG without delay of any irregularity or infringement affecting the organic status of our product or organic products received from other operators or subcontractors.

Signed

Date

Applicant

Signed

Date

Applicant

**Checklist of documentation required to complete application – please ensure the following accompanies your completed application form – thank you!**

**Application Fee** (see fee schedule in application pack)

**Location Map**  
The location map must clearly indicate the exact location of the unit /premises – also provide Sat-Nav co-ordinates if available to facilitate our Inspector locating your premises

**Full description**  
In accordance with 4.03 of the Organic Trust Standards For Organic Food And Farming In Ireland, Edition 2

**Map of Production/Collection Area**

**Flow Process Diagram** - Please provide a Flow Process Diagram mapping the production process from start to finish

**Environmental Assessment where applicable**  
In accordance with 4.03.06 of the Organic Trust Standards For Organic Food And Farming In Ireland

**Sustainable Management Plan**  
In accordance with 4.03.07 of the Organic Trust Standards For Organic Food And Farming In Ireland

**Animal Health Management Plan**  
In accordance with 4.05.65 of the Organic Trust Standards For Organic Food And Farming In Ireland

**Proof of Water Quality**  
In accordance with 4.05.58 of the Organic Trust Standards For Organic Food And Farming In Ireland

**Org 1 Form**  
Application to the Department of Agriculture, Food and the Marine for registration as an organic operator – i.e. completion of page 1 of the blue ORG1 Form – ROI applicants only

**Your Most Recent Organic Licence and Contract**  
Only applicable to applicants which were previously certified by another Organic Certification Body

**Copies of other Certificates/Statutory Licences Held (if applicable)**  
BRC, ISO, statutory health & hygiene certificates; REPAK and/or EPA repacking/disposal arrangements in place at your entity.

**Food Safety Management System**  
HACCP plan or other Quality System Flow Chart (if applicable)

**HSE Registration**  
Applicable to Food Processors – copy of relevant approval from HSE

Organic Trust CLG, Office A1 Town Centre House, Naas Town Centre, Naas, Co Kildare, Ireland  
Tel. +353 45 882377, e-mail: [info@organictrust.ie](mailto:info@organictrust.ie), website: [www.organictrust.ie](http://www.organictrust.ie)  
EU, DAFM & DEFRA Approved Organic Certification Body; Codes: IE-ORG-03 & GB-ORG-09